

CODE OF CONDUCT

Hunter Mason senior management is committed to providing a viable workplace for all employees thusly expect all employees to make themselves familiar of the policies in this manual. It is also expected employees accept the following Codes of Conduct or any other reasonable direction inclusive to Hunter Mason to:

- Handle all dealings with clients and other staff in an honest, professional and responsible manner at all times and act in Hunter Mason's best interests.
- Current employment in; to not engage in employment with other entities / persons, provide consulting, contracting or trade services to any other entity / person, without Hunter Mason's written consent.
- Ensure that their personal affairs do not in any way bring Hunter Mason into disrepute.
- Not use Hunter Mason's equipment or other property for personal use without written consent.
- Not be under the influence of alcohol or illicit drugs during work hours. At all times hold high regards to the health, safety and comfort of staff, clients, and the public.
- Abide with all policies put in place at the workplace and project sites which may become necessary (as determined by Hunter Mason) during the period of employment.
- Devote your entire time, attention and ability to Hunter Mason's business.
- Obey all lawful orders and observe Hunter Mason's requirements and directions.

All employees and subcontractors acknowledge they are bound to comply with Hunter Mason's Policies and Codes of Conduct under their employment contracts.

This policy together with the measurable objectives and targets will be reviewed on an annual basis to ensure that it remains relevant and suitable to the operations of Hunter Mason.



Matthew Callender
Managing Director